



CLAIRE C. McCASKILL
Missouri State Auditor

To the County Commission
and
Officeholders of Lewis County, Missouri

The State Auditor's Office through the State Office of Administration, Division of Purchasing, contracted the audit services of Lewis County, Missouri, for the two years ended December 31, 2002. A copy of this audit which was performed by Arthur White & Associates, L.L.C., Certified Public Accountants, is attached.

Claire C. McCaskill
State Auditor

Report No. 2003-60
July 3, 2003

**LEWIS COUNTY, MISSOURI
DECEMBER 31, 2001 AND 2002**

LEWIS COUNTY, MISSOURI

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FINANCIAL SECTION

Independent Auditors' Reports

ARTHUR WHITE & ASSOCIATES, L.L.C.

CERTIFIED PUBLIC ACCOUNTANTS

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Offices also located in:
St. Joseph, Missouri
Rock Port, Missouri

INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS AND SUPPLEMENTARY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

April 23, 2003

To the County Commission
and
Officeholders of Lewis County, Missouri

We have audited the accompanying special-purpose financial statements of various funds of Lewis County, Missouri, as of and for the years ended December 31, 2002 and 2001, as identified in the table of contents. These special-purpose financial statements are the responsibility of the County's management. Our responsibility is to express an opinion on these special-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the special-purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the special-purpose financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The accompanying special-purpose financial statements were prepared for the purpose of presenting the receipts, disbursements, and changes in cash of various funds of Lewis County, Missouri, and comparisons of such information with the corresponding budgeted information for various funds of the County and are not intended to be a complete presentation of the financial position and results of operations of those funds or of Lewis County.

In our opinion, the special-purpose financial statements referred to in the first paragraph present fairly, in all material respects, the receipts, disbursements, and changes in cash of various funds of Lewis County, Missouri, and comparisons of such information with the corresponding budgeted information for various funds of the County as of and for the years ended December 31, 2002 and 2001, in conformity with the comprehensive basis of accounting discussed in Note 1, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we also have issued our report dated April 23, 2003, on our consideration of the County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget (OMB) Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the special-purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the special-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the special-purpose financial statements taken as a whole.

Original Signed by Auditor

ARTHUR WHITE & ASSOCIATES, L.L.C.

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

April 23, 2003

To the County Commission
and
Officeholders of Lewis County, Missouri

We have audited the special-purpose financial statements of various funds of Lewis County, Missouri, as of and for the years ended December 31, 2002 and 2001, and have issued our report thereon dated April 23, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the special-purpose financial statements of various funds of Lewis County, Missouri, are free of material misstatement, we performed tests of the County's compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance that are required to be reported under *Government Auditing Standards*, which are described in the accompanying Schedule of Findings and Questioned Costs as finding numbers 02-1, 02-2 and 02-3.

Internal Control Over Financial Reporting

In planning and performing our audit of the special-purpose financial statements of various funds of Lewis County, Missouri, we considered the County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the special-purpose financial statements and not to provide assurance on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the County's ability to record, process, summarize, and report financial data consistent with the

assertions of management in the special-purpose statements. Reportable conditions are described in the accompanying Schedule of Findings and Questioned Costs as finding numbers 02-2, 02-3, 02-4 and 02-5.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the special-purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe that none of the reportable conditions described above are material weaknesses.

This report is intended for the information of the management of Lewis County, Missouri; federal awarding agencies and pass-through entities; and other applicable government officials and should not be used by anyone other than these specified parties.

Original Signed by Auditor

ARTHUR WHITE & ASSOCIATES, L.L.C.

Financial Statements

Exhibit A-1

LEWIS COUNTY, MISSOURI
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - VARIOUS FUNDS
YEAR ENDED DECEMBER 31, 2002

Fund	Cash, January 1	Receipts	Disbursements	Cash, December 31
General Revenue	\$ 338,621	\$ 1,302,739	\$ 1,274,371	\$ 366,989
Special Road and Bridge	13,499	879,634	867,365	25,768
Assessment	726	118,872	105,655	13,943
Road & Bridge Capital Improvement	1,121	680,813	678,557	3,377
Law Enforcement Training	1,629	3,918	4,204	1,343
Prosecuting Attorney Training	2,278	592	261	2,609
County Farm	22,103	50,634	16,995	55,742
Domestic Violence	1,902	2,934	1,902	2,934
Prosecuting Attorney Retirement	7,840	-	4,504	3,336
Prosecuting Attorney Bad Check	539	4,690	3,547	1,682
D.W.I.	648	398	3	1,043
Records Preservation	1,835	4,133	2,662	3,306
Recorder's Technologies	1,031	2,491	1	3,521
Law Enforcement Operating	195	563,005	558,805	4,395
Sheriff Civil Fees	9,022	16,435	13,137	12,320
D.A.R.E.	1,095	695	1,254	536
Election Service	2,733	2,053	629	4,157
Collector Tax Maintenance	-	588	-	588
Circuit Clerk Interest	2,915	2,171	231	4,855
Associate Judge Interest	937	829	860	906
C.D.B.G Grant 2000-Pf-42	1,000	342,858	343,858	-
E-911	321,092	293,336	339,803	274,625
Lewis County Health Department	313,710	819,662	732,197	401,175
Total	\$ 1,046,471	\$ 5,093,480	\$ 4,950,801	\$ 1,189,150

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit A-2

LEWIS COUNTY, MISSOURI
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - VARIOUS FUNDS
YEAR ENDED DECEMBER 31, 2001

Fund	Cash, January 1	Receipts	Disbursements	Cash, December 31
General Revenue	\$ 201,163	\$ 1,257,784	\$ 1,120,326	\$ 338,621
Special Road and Bridge	33,672	733,745	753,918	13,499
Assessment	4,176	106,119	109,569	726
Road & Bridge Capital Improvement	71,145	366,913	436,937	1,121
Law Enforcement Training	3,162	2,938	4,471	1,629
Prosecuting Attorney Training	2,440	466	628	2,278
County Farm	47,270	39,843	65,010	22,103
Domestic Violence	685	1,902	685	1,902
Prosecuting Attorney Retirement	8,920	3,424	4,504	7,840
Prosecuting Attorney Bad Check	1,244	2,425	3,130	539
D.W.I.	336	316	4	648
Records Preservation	2,580	3,772	4,517	1,835
Recorder's Technologies		1,031	-	1,031
Law Enforcement Operating	29,345	507,680	536,830	195
Sheriff Civil Fees	14,174	15,775	20,927	9,022
D.A.R.E.	792	1,431	1,128	1,095
Election Service	1,548	2,757	1,572	2,733
Circuit Clerk Interest	3,604	1,848	2,537	2,915
Associate Judge Interest	529	1,318	910	937
C.D.B.G Grant 2000-Pf-42		154,942	153,942	1,000
Clark County Water Supply District #1- Ramsey Jones	1,000	1,400	2,400	-0-
E-911	110,848	284,638	74,394	321,092
Lewis County Health Department	225,979	705,974	618,243	313,710
Total	\$ 764,612	\$ 4,198,441	\$ 3,916,582	\$ 1,046,471

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit B-1

LEWIS COUNTY, MISSOURI
COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
GENERAL REVENUE FUND

	Year Ended December 31,					
	2002			2001		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Property taxes	\$ 209,660	\$ 222,502	\$ 12,842	\$ 220,996	\$ 222,374	\$ 1,378
Sales taxes	611,800	659,980	48,180	514,500	671,325	156,825
Intergovernmental	32,830	47,177	14,347	26,177	24,992	(1,185)
Charges for services	173,075	191,019	17,944	159,050	165,986	6,936
Interest	11,000	13,002	2,002	14,000	17,605	3,605
Other	151,300	153,903	2,603	151,000	151,326	326
Transfers in	726	15,156	14,430	4,176	4,176	-
Total Receipts	1,190,391	1,302,739	112,348	1,089,899	1,257,784	167,885
DISBURSEMENTS						
County Commission	76,370	72,734	3,636	75,370	73,829	1,541
County Clerk	56,003	55,356	647	54,752	53,726	1,026
Elections	35,400	29,286	6,114	7,078	5,044	2,034
Buildings and grounds	83,828	53,582	30,246	38,260	31,374	6,886
Employee fringe benefits	106,900	94,813	12,087	99,460	102,083	(2,623)
County Treasurer	28,305	27,605	700	28,055	27,075	980
County Collector	65,018	62,869	2,149	63,889	63,208	681
Recorder of Deeds	30,400	28,453	1,947	33,571	29,752	3,819
Circuit Clerk	13,500	10,553	2,947	14,000	11,043	2,957
Associate Circuit Court	10,780	10,780	-	10,673	10,673	-
Court Reporter	1,005	371	634	871	287	584
Court administration	6,602	2,997	3,605	6,486	1,550	4,936
Public Administrator	46,937	43,634	3,303	43,941	42,257	1,684
Prosecuting Attorney	95,884	83,905	11,979	69,797	63,002	6,795
Juvenile Officer	81,665	82,040	(375)	77,877	72,187	5,690
Coroner	14,110	10,656	3,454	12,910	10,484	2,426
Other county government	264,640	241,777	22,863	259,294	246,884	12,410
Health and welfare	90,000	22,997	67,003	71,148		71,148
Transfers out	319,963	319,963	-	263,630	267,641	(4,011)
Emergency fund	60,000	20,000	40,000	60,000	8,227	51,773
Total Disbursements	1,487,310	1,274,371	212,939	1,291,062	1,120,326	170,736
RECEIPTS OVER (UNDER) DISBURSEMENTS	(296,919)	28,368	325,287	(201,163)	137,458	338,621
CASH, JANUARY 1	338,621	338,621	-	201,163	201,163	-
CASH, DECEMBER 31	\$ 41,702	\$ 366,989	\$ 325,287	\$ -	\$ 338,621	\$ 338,621

The accompanying Notes to the Financial Statements are an integral part of these statements.

Exhibit B-2

LEWIS COUNTY, MISSOURI
COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
SPECIAL ROAD AND BRIDGE FUND

	Year Ended December 31,					
	2002			2001		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Property taxes	\$ 226,800	\$ 252,693	\$ 25,893	\$ 236,864	\$ 219,388	\$ (17,476)
Intergovernmental	485,700	484,435	(1,265)	502,200	480,575	(21,625)
Interest	3,000	2,629	(371)	3,000	3,753	753
Other	132,797	114,227	(18,570)	51,500	30,029	(21,471)
Transfers in	26,750	25,650	(1,100)	30,000		(30,000)
Total Receipts	875,047	879,634	4,587	823,564	733,745	(89,819)
DISBURSEMENTS						
Salaries	248,498	250,190	(1,692)	272,585	215,948	56,637
Employee fringe benefits	94,931	91,909	3,022	100,125	86,334	13,791
Supplies	68,800	69,670	(870)	85,000	58,186	26,814
Insurance	17,000	32,409	(15,409)	16,000	15,684	316
Road and bridge materials	252,050	240,502	11,548	225,000	186,728	38,272
Equipment repairs	58,000	42,744	15,256	75,000	50,764	24,236
Rentals	14,800	14,717	83	500	275	225
Equipment purchases	50,145	41,212	8,933	42,926	42,499	427
Other	83,900	84,012	(112)	40,100	97,500	(57,400)
Total Disbursements	888,124	867,365	20,759	857,236	753,918	103,318
RECEIPTS OVER (UNDER) DISBURSEMENTS	(13,077)	12,269	25,346	(33,672)	(20,173)	13,499
CASH, JANUARY 1	13,499	13,499	-	33,672	33,672	-
CASH, DECEMBER 31	\$ 422	\$ 25,768	\$ 25,346	\$ -	\$ 13,499	\$ 13,499

The accompanying Notes to the Financial Statements are an integral part of these statements.

Exhibit B-3

LEWIS COUNTY, MISSOURI
COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
ASSESSMENT FUND

	Year Ended December 31,					
	2002			2001		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Intergovernmental	\$ 95,765	\$ 92,802	\$ (2,963)	\$ 92,715	\$ 85,794	\$ (6,921)
Interest	850	497	(353)	800	610	(190)
Other		2,948	2,948	50		(50)
Transfers in	22,625	22,625	-	19,715	19,715	-
Total Receipts	119,240	118,872	(368)	113,280	106,119	(7,161)
DISBURSEMENTS						
Assessor	119,702	105,655	14,047	117,456	109,569	7,887
Total Disbursements	119,702	105,655	14,047	117,456	109,569	7,887
RECEIPTS OVER (UNDER) DISBURSEMENTS	(462)	13,217	13,679	(4,176)	(3,450)	726
CASH, JANUARY 1	726	726	-	4,176	4,176	-
CASH, DECEMBER 31	\$ 264	\$ 13,943	\$ 13,679	\$ -	\$ 726	\$ 726

The accompanying Notes to the Financial Statements are an integral part of these statements.

Exhibit B-4

LEWIS COUNTY, MISSOURI
COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
ROAD & BRIDGE CAPITAL IMPROVEMENT FUND

	Year Ended December 31,					
	2002			2001		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Sales taxes	\$ 197,000	\$ 195,998	\$ (1,002)	\$ 196,965	\$ 196,964	\$ (1)
Intergovernmental	379,423	384,267	4,844	554,996	142,232	(412,764)
Interest income	2,000	548	(1,452)	1,000	2,717	1,717
Other revenues	100,000	100,000	-			
Transfers in			-	50,000	25,000	(25,000)
Total Receipts	678,423	680,813	2,390	802,961	366,913	(436,048)
DISBURSEMENTS						
Contract labor	3,000	4,145	(1,145)	6,800	4,600	2,200
Bridge construction	531,423	544,685	(13,262)	798,896	386,962	411,934
Road & bridge materials	28,900	23,631	5,269	55,000	32,946	22,054
Equipment expenditures	27,425	27,425	-	12,365	11,429	936
Other	62,031	53,021	9,010		1,000	(1,000)
Transfers out	26,750	25,650	1,100			
Total Disbursements	679,529	678,557	972	873,061	436,937	436,124
RECEIPTS OVER (UNDER) DISBURSEMENTS	(1,106)	2,256	3,362	(70,100)	(70,024)	76
CASH, JANUARY 1	1,121	1,121	-	71,145	71,145	-
CASH, DECEMBER 31	\$ 15	\$ 3,377	\$ 3,362	\$ 1,045	\$ 1,121	\$ 76

The accompanying Notes to the Financial Statements are an integral part of these statements.

LEWIS COUNTY, MISSOURI
 COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 LAW ENFORCEMENT TRAINING FUND

	Year Ended December 31,					
	2002			2001		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Intergovernmental	\$ 1,500	\$ 900	\$ (600)	\$ 1,500	\$ 1,026	\$ (474)
Charges for services	2,082	2,368	286	2,550	1,862	(688)
Other		650	650		50	50
Total Receipts	3,582	3,918	336	4,050	2,938	(1,112)
DISBURSEMENTS						
Public safety	5,211	4,204	1,007	7,212	4,471	2,741
Total Disbursements	5,211	4,204	1,007	7,212	4,471	2,741
RECEIPTS OVER (UNDER) DISBURSEMENTS	(1,629)	(286)	1,343	(3,162)	(1,533)	1,629
CASH, JANUARY 1	1,629	1,629	-	3,162	3,162	-
CASH, DECEMBER 31	\$ -	\$ 1,343	\$ 1,343	\$ -	\$ 1,629	\$ 1,629

The accompanying Notes to the Financial Statements are an integral part of these statements.

Exhibit B-6

LEWIS COUNTY, MISSOURI
COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
PROSECUTING ATTORNEY TRAINING FUND

	Year Ended December 31,					
	2002			2001		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Charges for services	\$ 600	\$ 592	\$ (8)	\$ 600	\$ 466	\$ (134)
Total Receipts	600	592	(8)	600	466	(134)
DISBURSEMENTS						
Public safety	2,878	261	2,617	3,040	628	2,412
Total Disbursements	2,878	261	2,617	3,040	628	2,412
RECEIPTS OVER (UNDER) DISBURSEMENTS	(2,278)	331	2,609	(2,440)	(162)	2,278
CASH, JANUARY 1	2,278	2,278	-	2,440	2,440	-
CASH, DECEMBER 31	\$ -	\$ 2,609	\$ 2,609	\$ -	\$ 2,278	\$ 2,278

The accompanying Notes to the Financial Statements are an integral part of these statements.

LEWIS COUNTY, MISSOURI
 COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 COUNTY FARM FUND

	Year Ended December 31,					
	2002			2001		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Interest	\$ 900	\$ 649	\$ (251)	\$ 1,200	\$ 1,099	\$ (101)
Other	48,991	49,985	994	36,881	38,744	1,863
Total Receipts	49,891	50,634	743	38,081	39,843	1,762
DISBURSEMENTS						
Farm expenses	5,000	1,985	3,015	5,000	2,136	2,864
Maintenance - other	47,494	106	47,388	49,951	13,439	36,512
County programs	19,500	14,904	4,596	18,400	13,263	5,137
Transfers			-	12,000	36,172	(24,172)
Total Disbursements	71,994	16,995	54,999	85,351	65,010	20,341
RECEIPTS OVER (UNDER) DISBURSEMENTS	(22,103)	33,639	55,742	(47,270)	(25,167)	22,103
CASH, JANUARY 1	22,103	22,103	-	47,270	47,270	-
CASH, DECEMBER 31	\$ -	\$ 55,742	\$ 55,742	\$ -	\$ 22,103	\$ 22,103

The accompanying Notes to the Financial Statements are an integral part of these statements.

LEWIS COUNTY, MISSOURI
 COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 DOMESTIC VIOLENCE FUND

	Year Ended December 31,					
	2002			2001		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Charge for services	\$ 1,400	\$ 2,934	\$ 1,534	\$ 1,300	\$ 1,902	\$ 602
Total Receipts	1,400	2,934	1,534	1,300	1,902	602
DISBURSEMENTS						
Domestic violence expenses	1,902	1,902	-	685	685	-
Total Disbursements	1,902	1,902	-	685	685	-
RECEIPTS OVER (UNDER) DISBURSEMENTS	(502)	1,032	1,534	615	1,217	602
CASH, JANUARY 1	1,902	1,902	-	685	685	-
CASH, DECEMBER 31	\$ 1,400	\$ 2,934	\$ 1,534	\$ 1,300	\$ 1,902	\$ 602

The accompanying Notes to the Financial Statements are an integral part of these statements.

LEWIS COUNTY, MISSOURI
 COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 PROSECUTING ATTORNEY RETIREMENT FUND

	Year Ended December 31,					
	2002			2001		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Intergovernmental	\$ 3,500		\$ (3,500)	\$ 5,000	\$ 3,424	\$ (1,576)
Total Receipts	3,500	-	(3,500)	5,000	3,424	(1,576)
DISBURSEMENTS						
Transfers	4,505	\$ 4,504	1	13,420	4,504	8,916
Total Disbursements	4,505	4,504	1	13,420	4,504	8,916
RECEIPTS OVER (UNDER) DISBURSEMENTS	(1,005)	(4,504)	(3,499)	(8,420)	(1,080)	7,340
CASH, JANUARY 1	7,840	7,840	-	8,920	8,920	-
CASH, DECEMBER 31	\$ 6,835	\$ 3,336	\$ (3,499)	\$ 500	\$ 7,840	\$ 7,340

The accompanying Notes to the Financial Statements are an integral part of these statements.

LEWIS COUNTY, MISSOURI
 COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 PROSECUTING ATTORNEY BAD CHECK FUND

	Year Ended December 31,					
	2002			2001		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Charges for service	\$ 4,810	\$ 2,380	\$ (2,430)	\$ 2,500	\$ 2,425	\$ (75)
Transfers in		2,310	2,310			-
Total Receipts	4,810	4,690	(120)	2,500	2,425	(75)
DISBURSEMENTS						
Expenses	3,600	3,547	53	3,744	3,130	614
Total Disbursements	3,600	3,547	53	3,744	3,130	614
RECEIPTS OVER (UNDER) DISBURSEMENTS	1,210	1,143	(67)	(1,244)	(705)	539
CASH, JANUARY 1	539	539	-	1,244	1,244	-
CASH, DECEMBER 31	\$ 1,749	\$ 1,682	\$ (67)	\$ -	\$ 539	\$ 539

The accompanying Notes to the Financial Statements are an integral part of these statements.

LEWIS COUNTY, MISSOURI
 COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 D.W.I. FUND

	Year Ended December 31,					
	2002			2001		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Charges for service	\$ 500	\$ 398	\$ (102)	\$ 250	\$ 316	\$ 66
Interest			-			-
Total Receipts	500	398	(102)	250	316	66
DISBURSEMENTS						
Expenses	1,148	3	1,145	586	4	582
Total Disbursements	1,148	3	1,145	586	4	582
RECEIPTS OVER (UNDER) DISBURSEMENTS	(648)	395	1,043	(336)	312	648
CASH, JANUARY 1	648	648	-	336	336	-
CASH, DECEMBER 31	\$ -	\$ 1,043	\$ 1,043	\$ -	\$ 648	\$ 648

The accompanying Notes to the Financial Statements are an integral part of these statements.

LEWIS COUNTY, MISSOURI
 COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 RECORDS PRESERVATION FUND

	Year Ended December 31,					
	2002			2001		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Charges for services	\$ 3,600	\$ 4,088	\$ 488	\$ 4,000	\$ 3,730	\$ (270)
Interest	30	45	15	100	42	(58)
Total Receipts	3,630	4,133	503	4,100	3,772	(328)
DISBURSEMENTS						
Records preservation	5,465	2,662	2,803	6,680	4,517	2,163
Total Disbursements	5,465	2,662	2,803	6,680	4,517	2,163
RECEIPTS OVER (UNDER) DISBURSEMENTS	(1,835)	1,471	3,306	(2,580)	(745)	1,835
CASH, JANUARY 1	1,835	1,835	-	2,580	2,580	-
CASH, DECEMBER 31	\$ -	\$ 3,306	\$ 3,306	\$ -	\$ 1,835	\$ 1,835

The accompanying Notes to the Financial Statements are an integral part of these statements.

LEWIS COUNTY, MISSOURI
 COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 RECORDER'S TECHNOLOGIES FUND

	Year Ended December 31,					
	2002			2001		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Charges for services	\$ 2,500	\$ 2,491	\$ (9)	\$ -	\$ 1,031	\$ 1,031
Total Receipts	2,500	2,491	(9)	-	1,031	1,031
DISBURSEMENTS						
Recorder's technologies expenses	2,500	1	2,499	-	-	-
Total Disbursements	2,500	1	2,499	-	-	-
RECEIPTS OVER (UNDER) DISBURSEMENTS	-	2,490	2,490	-	1,031	1,031
CASH, JANUARY 1	1,031	1,031	-	-	-	-
CASH, DECEMBER 31	\$ 1,031	\$ 3,521	\$ 2,490	\$ -	\$ 1,031	\$ 1,031

The accompanying Notes to the Financial Statements are an integral part of these statements.

LEWIS COUNTY, MISSOURI
 COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 LAW ENFORCEMENT OPERATING FUND

	Year Ended December 31,					
	2002			2001		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Sales taxes	\$ 131,300	\$ 129,781	\$ (1,519)	\$ 131,300	\$ 131,300	\$ -
Intergovernmental	110,097	103,719	(6,378)	121,746	121,688	(58)
Interest	900	358	(542)	729	729	-
Other	2,115	11,809	9,694	5,308	5,548	240
Transfers in	317,838	317,338	(500)	256,205	248,415	(7,790)
Total Receipts	562,250	563,005	755	515,288	507,680	(7,608)
DISBURSEMENTS						
Salaries	173,089	171,446	1,643	169,510	169,568	(58)
Salaries - jail	136,119	139,384	(3,265)	133,666	135,051	(1,385)
Fringe benefits	103,256	106,610	(3,354)	99,501	98,188	1,313
Office expenses	28,025	27,753	272	32,600	28,214	4,386
Equipment expenses	46,000	42,300	3,700	58,196	57,065	1,131
Prisoner board	70,079	66,751	3,328	49,679	48,744	935
Transfers	5,877	4,561	1,316			-
Total Disbursements	562,445	558,805	3,640	543,152	536,830	6,322
RECEIPTS OVER (UNDER) DISBURSEMENTS	(195)	4,200	4,395	(27,864)	(29,150)	(1,286)
CASH, JANUARY 1	195	195	-	29,345	29,345	-
CASH, DECEMBER 31	\$ -	\$ 4,395	\$ 4,395	\$ 1,481	\$ 195	\$ (1,286)

The accompanying Notes to the Financial Statements are an integral part of these statements.

LEWIS COUNTY, MISSOURI
 COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 SHERIFF CIVIL FEE FUND

	Year Ended December 31,					
	2002			2001		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Intergovernmental	\$ 16,750	\$ 16,435	\$ (315)	\$ 16,200	\$ 15,775	\$ (425)
Total Receipts	16,750	16,435	(315)	16,200	15,775	(425)
DISBURSEMENTS						
Parent education	25,772	13,137	12,635	30,374	20,927	9,447
Total Disbursements	25,772	13,137	12,635	30,374	20,927	9,447
RECEIPTS OVER (UNDER) DISBURSEMENTS	(9,022)	3,298	12,320	(14,174)	(5,152)	9,022
CASH, JANUARY 1	9,022	9,022	-	14,174	14,174	-
CASH, DECEMBER 31	\$ -	\$ 12,320	\$ 12,320	\$ -	\$ 9,022	\$ 9,022

The accompanying Notes to the Financial Statements are an integral part of these statements.

LEWIS COUNTY, MISSOURI
 COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 D.A.R.E. FUND

	Year Ended December 31,					
	2002			2001		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Intergovernmental	\$ 1,700	\$ 695	\$ (1,005)	\$ 1,000	\$ 1,431	\$ 431
Total Receipts	1,700	695	(1,005)	1,000	1,431	431
DISBURSEMENTS						
D.A.R.E. expenses	2,795	1,254	1,541	1,792	1,128	664
Total Disbursements	2,795	1,254	1,541	1,792	1,128	664
RECEIPTS OVER (UNDER) DISBURSEMENTS	(1,095)	(559)	536	(792)	303	1,095
CASH, JANUARY 1	1,095	1,095	-	792	792	-
CASH, DECEMBER 31	\$ -	\$ 536	\$ 536	\$ -	\$ 1,095	\$ 1,095

The accompanying Notes to the Financial Statements are an integral part of these statements.

LEWIS COUNTY, MISSOURI
 COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 ELECTION SERVICE FUND

	Year Ended December 31,					
	2002			2001		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Intergovernmental	\$ 3,400	\$ 2,053	\$ (1,347)	\$ 410	\$ 2,757	\$ 2,347
Interest			-			-
Total Receipts	3,400	2,053	(1,347)	410	2,757	2,347
DISBURSEMENTS						
Election service - Office Expense	6,133	629	5,504	1,958	1,572	386
Total Disbursements	6,133	629	5,504	1,958	1,572	386
RECEIPTS OVER (UNDER) DISBURSEMENTS	(2,733)	1,424	4,157	(1,548)	1,185	2,733
CASH, JANUARY 1	2,733	2,733	-	1,548	1,548	-
CASH, DECEMBER 31	\$ -	\$ 4,157	\$ 4,157	\$ -	\$ 2,733	\$ 2,733

The accompanying Notes to the Financial Statements are an integral part of these statements.

LEWIS COUNTY, MISSOURI
 COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 COLLECTOR TAX MAINTENANCE FUND

	Year Ended December 31,		
	2002		2001
	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS			
Charges for services		\$ 588	\$ 588
Total Receipts	-	588	588
DISBURSEMENTS			
Collector tax maintenance expenses			-
Total Disbursements	-	-	-
RECEIPTS OVER (UNDER) DISBURSEMENTS	-	588	588
CASH, JANUARY 1	-	-	-
CASH, DECEMBER 31	\$ -	\$ 588	\$ 588

The accompanying Notes to the Financial Statements are an integral part of these statements.

LEWIS COUNTY, MISSOURI
 COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 CIRCUIT CLERK INTEREST FUND

	Year Ended December 31,					
	2002			2001		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Interest	\$ 1,600	\$ 2,171	\$ 571	\$ 2,000	\$ 1,848	\$ (152)
Total Receipts	1,600	2,171	571	2,000	1,848	(152)
DISBURSEMENTS						
Equipment	4,400	231	4,169	5,604	2,537	3,067
Total Disbursements	4,400	231	4,169	5,604	2,537	3,067
RECEIPTS OVER (UNDER) DISBURSEMENTS	(2,800)	1,940	4,740	(3,604)	(689)	2,915
CASH, JANUARY 1	2,915	2,915	-	3,604	3,604	-
CASH, DECEMBER 31	\$ 115	\$ 4,855	\$ 4,740	\$ -	\$ 2,915	\$ 2,915

The accompanying Notes to the Financial Statements are an integral part of these statements.

LEWIS COUNTY, MISSOURI
 COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 ASSOCIATE JUDGE INTEREST FUND

	Year Ended December 31,					
	2002			2001		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Other Revenues	\$ 1,228	\$ 829	\$ (399)	\$ 1,200	\$ 1,318	\$ 118
Total Receipts	1,228	829	(399)	1,200	1,318	118
DISBURSEMENTS						
Associate Judge interest expenses	2,165	860	1,305	1,729	910	819
Total Disbursements	2,165	860	1,305	1,729	910	819
RECEIPTS OVER (UNDER) DISBURSEMENTS	(937)	(31)	906	(529)	408	937
CASH, JANUARY 1	937	937	-	529	529	-
CASH, DECEMBER 31	\$ -	\$ 906	\$ 906	\$ -	\$ 937	\$ 937

The accompanying Notes to the Financial Statements are an integral part of these statements.

LEWIS COUNTY, MISSOURI
 COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 C.D.B.G GRANT 2000-Pf-42

	Year Ended December 31,					
	2002			2001		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Grant	\$ 345,058	\$ 342,858	\$ (2,200)	\$ 154,942	\$ 154,942	
Total Receipts	345,058	342,858	(2,200)	-	154,942	154,942
DISBURSEMENTS						
C.D.B.G. Grant 2000-Pf-42 expenses	346,058	343,858	2,200	153,942	(153,942)	
Total Disbursements	346,058	343,858	2,200	-	153,942	(153,942)
RECEIPTS OVER (UNDER) DISBURSEMENTS	(1,000)	(1,000)	-	-	1,000	1,000
CASH, JANUARY 1	1,000	1,000	-	-	-	-
CASH, DECEMBER 31	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000

The accompanying Notes to the Financial Statements are an integral part of these statements.

LEWIS COUNTY, MISSOURI
 COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
 CLARK COUNTY WATER SUPPLY DISTRICT #1 -
 RAMSEY JONES FUND

	Year Ended December 31,		
	2002	2001	
			Variance
			Favorable
	Budget	Actual	(Unfavorable)
RECEIPTS			
Grant	\$ -	\$ 1,400	\$ (1,400)
Total Receipts	-	1,400	(1,400)
DISBURSEMENTS			
Grant expenses		2,400	(2,400)
Total Disbursements	-	2,400	(2,400)
RECEIPTS OVER (UNDER) DISBURSEMENTS	-	(1,000)	(1,000)
CASH, JANUARY 1	-	1,000	1,000
CASH, DECEMBER 31	\$ -	\$ -	\$ -

LEWIS COUNTY, MISSOURI
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
E-911 FUND

	Year Ended December 31,					
	2002			2001		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Sales taxes	\$ 243,966	\$ 282,092	\$ 38,126		\$ 279,340	\$ 279,340
Interest	2,500	11,169	8,669		5,298	5,298
Other		75	75			-
Total Receipts	246,466	293,336	46,870	-	284,638	284,638
DISBURSEMENTS						
Salaries	70,173	37,532	32,641		811	(811)
Benefits	10,659		10,659			-
Supplies	3,042	3,718	(676)		972	(972)
Maintenance	800	65	735			-
Contractual services	99,834	112,431	(12,597)		70,101	(70,101)
Training	7,800	4,388	3,412		264	(264)
Capital improvements	142,050	178,115	(36,065)		2,246	(2,246)
Other	945	3,554	(2,609)	-		-
Total Disbursements	335,303	339,803	(4,500)	-	74,394	(74,394)
RECEIPTS OVER (UNDER) DISBURSEMENTS	(88,837)	(46,467)	42,370	-	210,244	210,244
CASH, JANUARY 1	321,092	321,092	-	\$ 110,848	110,848	-
CASH, DECEMBER 31	\$ 232,255	\$ 274,625	\$ 42,370	\$ 110,848	\$ 321,092	\$ 210,244

The accompanying Notes to the Financial Statements are an integral part of this statement.

LEWIS COUNTY, MISSOURI
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL
LEWIS COUNTY HEALTH DEPARTMENT FUND

	Year Ended December 31,					
	2002			2001		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Property taxes	\$ 82,394	\$ 84,187	\$ 1,793	\$ 83,927	\$ 81,434	\$ (2,493)
Intergovernmental	187,890	182,610	(5,280)	183,624	186,097	2,473
Charges for services	371,905	501,479	129,574	308,470	389,909	81,439
Interest	12,450	10,768	(1,682)	8,079	12,016	3,937
Other	35,538	40,618	5,080	24,184	36,518	12,334
Transfers in	44,444		(44,444)			-
Total Receipts	734,621	819,662	85,041	608,284	705,974	97,690
DISBURSEMENTS						
Salaries	527,501	590,374	(62,873)	486,859	489,550	(2,691)
Office expenses	47,220	39,041	8,179	38,586	36,621	1,965
Office equipment	7,900	9,315	(1,415)	3,900	15,038	(11,138)
Mileage-training	38,000	40,753	(2,753)	34,000	34,061	(61)
Other	114,000	52,714	61,286	102,450	42,973	59,477
Building fund			-	131,330		131,330
Total Disbursements	734,621	732,197	2,424	797,125	618,243	178,882
RECEIPTS OVER (UNDER) DISBURSEMENTS	-	87,465	87,465	(188,841)	87,731	276,572
CASH, JANUARY 1	313,710	313,710	-	225,979	225,979	-
CASH, DECEMBER 31	\$ 313,710	\$ 401,175	\$ 87,465	\$ 37,138	\$ 313,710	\$ 276,572

The accompanying Notes to the Financial Statements are an integral part of this statement.

Notes to the Financial Statements

LEWIS COUNTY, MISSOURI

NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEARS ENDING DECEMBER 31, 2002 AND 2001

1. Summary of Significant Accounting Policies

A. Reporting Entity and Basis of Presentation

The accompanying special-purpose financial statements present the receipts, disbursements, and changes in cash of various funds of Lewis County, Missouri, (County) and comparisons of such information with the corresponding budgeted information for various funds of the County. The funds presented are established under statutory or administrative authority, and their operations are under the control of the County Commission, an elected county official, the Louis County Health Department Board or the E-911 Board. The General Revenue Fund is the County's general operating fund, accounting for all financial resources except those required to be accounted for in another fund. The other funds presented account for financial resources whose use is restricted for specified purposes.

B. Basis of Accounting

The financial statements are prepared on the cash basis of accounting; accordingly, amounts are recognized when received or disbursed in cash. This basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable or when they are earned and expenditures or expenses to be recognized when the related liabilities are incurred.

C. Budgets and Budgetary Practices

The County Commission and other applicable boards are responsible for the preparation and approval of budgets for various county funds in accordance with Sections 50.525 through 50.745, RSMo 2000, the county budget law. These budgets are adopted on the cash basis of accounting.

Although adoption of a formal budget is required by law, the County did not adopt formal budgets for the following funds:

<u>Fund</u>	<u>Years Ended December 31,</u>
E-911 Fund	2001
C.D.B.G. Grant 2000-Pf-42 Fund	2001
Clark County Water Supply District #1 - Ramsey Jones Fund	2001

LEWIS COUNTY, MISSOURI

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
AS OF AND FOR THE YEARS ENDING DECEMBER 31, 2002 AND 2001

1. Summary of Significant Accounting Policies (Continued)

C. Budgets and Budgetary Practices (Continued)

Warrants issued were in excess of budgeted amounts for the following funds:

<u>Fund</u>	<u>Years Ended December 31,</u>
C.D.B.G. Grant 2000 Pf-42 Fund	2001
Clark County Water Supply District #1 – Ramsey Jones Fund	2001
E-911 Fund	2001 2002

Section 50.740, RSMo 2000, prohibits expenditures in excess of the approved budgets.

2. Cash

Section 110.270, RSMo 2000, based on Article IV, Section 15, Missouri Constitution, authorizes counties to place their funds, either outright or by repurchase agreement, in U.S. Treasury and agency obligations. In addition, Section 30.950, RSMo 2000, requires political subdivisions with authority to invest in instruments other than depositary accounts at financial institutions to adopt a written investment policy. Among other things, the policy is to commit a political subdivision to the principles of safety, liquidity, and yield (in that order) when managing public funds and to prohibit purchase of derivatives (either directly or through repurchase agreements), use of leveraging (through either reverse repurchase agreements or other methods), and use of public funds for speculation. The County has not adopted such a policy.

In accordance with Statement No. 3 of the Governmental Accounting Standards Board, *Deposits with Financial Institutions, Investments (Including Repurchase Agreements), and Reverse Repurchase Agreements*, disclosures are provided below regarding the risk of potential loss of cash deposits. For the purposes of these disclosures, deposits with financial institutions are demand, time, and savings accounts, including certificates of deposit and negotiable order of withdrawal accounts, in banks, savings institutions, and credit unions.

The County's deposits at December 31, 2002 and 2001 were entirely covered by Federal Depositary Insurance or by collateral securities held by the County's custodial bank in the County's name.

LEWIS COUNTY, MISSOURI

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
AS OF AND FOR THE YEARS ENDING DECEMBER 31, 2002 AND 2001

2. Cash (Continued)

The Lewis County Health Department's deposits at December 31, 2002 and 2001 were entirely covered by Federal Depositary Insurance or by collateral securities held by the Lewis County Health Department's custodial bank in the Lewis County Health Department's name.

The E-911 Fund's deposits at December 31, 2002 and 2001 were entirely covered by Federal Depositary Insurance or by collateral securities held by the E-911 Fund's custodial bank in the E-911 Fund's name.

Supplementary Schedule

Schedule

LEWIS COUNTY, MISSOURI
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Federal CFDA Number	Federal Grantor/Pass-Through Grantor/Program Title	Pass-Through Entity Identifying Number	Federal Expenditures	
			Year Ended December 31,	
			2002	2001
U. S. DEPARTMENT OF AGRICULTURE				
Passed through state Department of Health:				
10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	ERS045	\$ 34,122	\$ 33,430
U. S. DEPARTMENT OF INTERIOR				
Direct programs:				
12.112	Payment in Lieu of Real Estate Taxes	N/A	936	890
	Fish & Wildlife	N/A	304	297
Total direct programs			1,240	1,187
Passed through state Office of Administration:				
12.unknown	Flood Control Leases	12.080 RSMo	300	300
Total U.S. Department of Interior			1,540	1,487
U. S. DEPARTMENT OF DEFENSE				
Passed through state Office of Administration:				
12.unknown	Surplus Property	N/A	1,004	
U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT				
Passed through state Department of Economic Development:				
14.228	Community Development Block Grants	98-PF-17	2,400	
	Community Development Block Grants/State Program	98-PF-18		3,750
	Community Development Block Grants	2002-PF-36	14,430	
	Community Development Block Grants - pass through	2000-PF-42	343,858	153,942
Total Pass-through programs			360,688	157,692
Total U. S. Department of Housing and Urban Development			360,688	157,692
U.S. DEPARTMENT OF JUSTICE				
Direct programs:				
16.710	Public Safety Partnership and Community Policing Grants	1997UMWX0640		14,401
	Bulletproof Vest Partnership	N/A	3,300	
Total Direct programs			3,300	14,401
Passed through State Department of Public Safety:				
16.unknown	Domestic Cannabis Eradication/Suppression Program	N/A		719
Total U.S. Department of Justice			3,300	15,120

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(continued)

Schedule

LEWIS COUNTY, MISSOURI
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS, Continued

Federal CFDA Number	Federal Grantor/Pass-Through Grantor/Program Title	Pass-Through Entity Identifying Number	Federal Expenditures	
			Year Ended December 31,	
			2002	2001
U. S. DEPARTMENT OF TRANSPORTATION				
	Passed through state:			
	Highway and Transportation Commission -			
20.205	Highway Planning and Construction	BRO-056(7)	369,918	93,107
		BRO-045(9)	12,270	47,915
	Department of Public Safety -			
20.703	Hazardous Materials Emergency Preparedness	N/A		7,511
	Total pass-through programs		382,188	148,533
	Total U. S. Department of Transportation		382,188	148,533
FEDERAL EMERGENCY MANAGEMENT AGENCY				
	Passed through state Department of Public Safety -			
83.534	Emergency Management - State and Local Assistance	1412-DR-MO	105,634	
		1403-DR-MO	12,843	
	Total pass-through programs		118,477	
	Total Federal Emergency Management Agency		118,477	
(continued)				

Schedule

LEWIS COUNTY, MISSOURI
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS, Continued

Federal CFDA Number	Federal Grantor/Pass-Through Grantor/Program Title	Pass-Through Entity Identifying Number	Federal Expenditures	
			Year Ended December 31,	
			2002	2001
U. S. DEPARTMENT OF HEALTH AND HUMAN SERVICES				
Passed through state:				
Department of Health -				
93.268	Immunization Grants	PG0064	2,100	
	Immunization Grants - Vaccine	N/A	16,252	14,492
			18,352	14,492
93.283	Epidemiology & Lab Capacity for Infectious Disease - Mosquito Control	DH020094001	6,994	3,900
93.575	Child Care and Development Block Grant			
	Local Sanitation Inspections of Child Care Facilities	PGA067	1,665	1,290
	Child Care Health Consultation	PGA067	2,088	2,500
			3,753	3,790
93.994	Maternal and Child Health Services			
	Block Grants to States	ERS146	15,375	14,419
	Block Grants to States - Dental Sealants	N/A	65	184
	Block Grants to States - Family Planning	IFB 1013 & 0208	12,425	12,419
	Block Grants to States - Vaccine	N/A	175	1,630
			28,040	28,652
Department of Social Services -				
93.563	Child Support Enforcement	N/A		2,946
Total pass-through programs			57,139	53,780
Total U.S. Department of Health and Human Services			57,139	53,780
Total Expenditures of Federal Award:			\$ 958,458	\$ 410,042

N/A - Not applicable

The accompanying Notes to the Supplementary Schedule are an integral part of this schedule.

Notes to the Supplementary Schedule

LEWIS COUNTY, MISSOURI

NOTES TO THE SUPPLEMENTARY SCHEDULE
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2002 AND 2001

1. Summary of Significant Accounting Policies

A. Purpose of Schedule and Reporting Entity

The accompanying Schedule of Expenditures of Federal Awards has been prepared to comply with the requirements of OMB Circular A-133. This circular requires a schedule that provides total federal awards expended for each federal program and the Catalog of Federal Domestic Assistance (CFDA) number or other identifying number when the CFDA information is not available.

The schedule includes all federal awards administered by Lewis County, Missouri.

B. Basis of Presentation

OMB Circular A-133 includes these definitions, which govern the contents of the schedule:

Federal financial assistance means assistance that non-Federal entities receive or administer in the form of grants, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other assistance, but does not include amounts received as reimbursement for services rendered to individuals.

Federal award means Federal financial assistance and Federal cost-reimbursement contracts that non-Federal entities receive directly from Federal awarding agencies or indirectly from pass-through entities. It does not include procurement contracts, under grants or contracts, used to buy goods or services from vendors.

Accordingly, the schedule includes expenditures of both cash and noncash awards.

C. Basis of Accounting

Except as noted below, the schedule is presented on the cash basis of accounting, which recognizes amounts only when disbursed in cash.

LEWIS COUNTY, MISSOURI

NOTES TO THE SUPPLEMENTARY SCHEDULE (CONTINUED)
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2002 AND 2001

C. Basis of Accounting (Continued)

Of the amounts for Immunization Grants (CFDA number 93.268), \$16,252 and \$14,492 represent the original acquisition cost of vaccines purchased by the Centers for Disease Control of the U.S. Department of Health and Human Services but distributed to the Lewis County Health Department through the state Department of Health during the years ended December 31, 2002 and 2001. Of the amounts for the Maternal and Child Health Services Block Grant to the States (CFDA number 93.994), \$175 and \$1,630 represent the original acquisition cost of vaccines received by the Lewis County Health Department through the state Department of Health during the years ended December 31, 2002 and 2001. The remaining amounts for Immunization Grants and the Maternal and Child Health Services Block Grant to the States represent cash disbursements.

2. Subrecipients

Of the federal expenditures presented in the schedule, the County provided \$343,858 and \$153,942 to subrecipients under the Community Development Block Grants/State's Program (CFDA number 14.228) during the years ended December 31, 2002 and 2001, respectively.

FEDERAL AWARDS -
SINGLE AUDIT SECTION

Independent Auditors' Report

ARTHUR WHITE & ASSOCIATES, L.L.C.

CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

April 23, 2003

To the County Commission
and
Officeholders of Lewis County, Missouri

Compliance

We have audited the compliance of Lewis County, Missouri, with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the years ended December 31, 2002 and 2001. The County's major federal programs are identified in the summary of auditors' results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the County's management. Our responsibility is to express an opinion on the County's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the County's compliance with those requirements.

In our opinion, Lewis County, Missouri, complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the years ended December 31, 2002 and 2001.

Internal Control Over Compliance

The management of Lewis County, Missouri, is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the County's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with the applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information of the management of Lewis County, Missouri; federal awarding agencies and pass-through entities; and other applicable government officials and should not be used by anyone other than these specified parties.

Original Signed by Auditor

ARTHUR WHITE & ASSOCIATES, L.L.C.

Schedule

LEWIS COUNTY, MISSOURI

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
(INCLUDING MANAGEMENT'S PLAN FOR CORRECTIVE ACTION)
YEARS ENDED DECEMBER 31, 2002 AND 2001

Section I - Summary of Auditors' Results

Financial Statements

Type of auditors' report issued: Unqualified

Internal control over financial reporting:

Material weaknesses identified? _____ yes X no

Reportable conditions identified that are
not considered to be material weaknesses? X yes _____ none reported

Noncompliance material to the financial statements
noted? X yes _____ no

Federal Awards

Internal control over major program:

Material weaknesses identified? _____ yes X no

Reportable conditions identified that are
not considered to be material weaknesses? _____ yes X none reported

Type of auditors' report issued on compliance for
major program: Unqualified

Any audit findings disclosed that are required to be
reported in accordance with Section .510(a) of OMB
Circular A-133? _____ yes X no

Identification of major program:

CFDA or Other Identifying Number	Program Title
14.228	Community Development Block Grants/State's Program
20.205	Highway Planning and Construction

LEWIS COUNTY, MISSOURI

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
(INCLUDING MANAGEMENT'S PLAN FOR CORRECTIVE ACTION)
YEARS ENDED DECEMBER 31, 2002 AND 2001

Dollar threshold used to distinguish between Type A
and Type B programs:

\$300,000

Auditee qualified as a low-risk auditee?

_____ yes X no

Section II - Financial Statement Findings

This section includes the audit findings that *Government Auditing Standards* requires to be reported for an audit of financial statements.

02-1 Budgetary Practices

Condition: Formal budgets were not prepared for various County funds for the two years ended December 31, 2002. The County Commission failed to budget the C.D.B.G. Grant 2000-Pf-42 passed through to a subrecipient and the Clark County Water Supply District #1 – Ramsey Jones Fund for 2001. A new 911 sales tax became effective in 2000 and the E-911 Fund was established. However, the E-911 Board failed to budget the fund in 2001. In addition, as noted in note 1C in the notes to the financial statements, warrants were issued in excess of budgeted amounts for the C.D.B.G. Grant 2000 Pf-42, the Clark County Water Supply District #1 – Ramsey Jones Fund, and the E-911 Fund. Similar conditions were noted in the prior audit.

Criteria: Chapter 50, RSMo 2000, requires the preparation of annual budgets for all funds to present a complete financial plan for the ensuing year. By preparing or obtaining budgets for all County funds and activities, the County Commission and the E-911 Board are able to more effectively evaluate all County financial resources. In addition, Section 50.622, RSMo 2000, provides that Counties may amend the annual budget during any year in which the County receives additional funds, which could not be estimates when the budget was adopted, and that the County shall follow the same procedures required for adoption of the annual budget to amend its budget.

Effect: The County is not in compliance with Chapter 50, RSMo 2000.

Recommendation: We recommend the County Commission and the E-911 Board ensure financial information for all County funds is included in the annual budgets. If necessary, extenuating circumstances should be fully documented and the budgets properly amended and filed with the State Auditor's Office.

LEWIS COUNTY, MISSOURI

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
(INCLUDING MANAGEMENT'S PLAN FOR CORRECTIVE ACTION)
YEARS ENDED DECEMBER 31, 2002 AND 2001

Section II – Financial Statement Findings (continued)

Auditee's responses: *County Commission* - Starting in fiscal year 2002, formal budgets have been prepared for all County funds. *Secretary/Treasurer of the E-911 Board* – Beginning in January 2002, the E-911 Fund is budgeted.

02-2 Budget to Expend All Resources

Condition: Budget documents prepared by the County Clerk and approved by the County Commission do not always properly reflect the anticipated financial position of County funds. Expenditures for many funds are annually budgeted so that estimated ending cash balances will equal zero irrespective of estimated activity for the funds. Similar conditions were noted in the prior audit.

Criteria: Section 50.550, RSMo 2000, states “The annual budget shall present a complete financial plan for the ensuing budget year. It shall set forth all proposed expenditures for the administration, operation and maintenance of all offices, departments, commissions, courts and institutions...”

Effect: Budgeting to spend all available resources results in an inaccurate statement of the County's expected expenditures and limits the usefulness of the budgeting process. For budgets to be of maximum assistance to the County Commission and to the general public, disbursements should be budgeted based on historical experience and best estimates of future levels of activity. The County is not in compliance with Section 50.550, RSMo 2000.

Recommendation: We recommend the County Commission prepare budgets based on estimates of future activity.

Auditee's response: We have discontinued budgeting zero ending balances unless we expect a zero ending balance.

02-3 County Collector

A. Condition: The County Collector does not perform monthly reconciliations between the bank balance and the monthly statement of collections and other monies which were undistributed. During the audit period, bank reconciliations were only documented for the period of January 2002 through April 2002. Since April 2002, the Collector has not posted all transactions to his cash control ledger and therefore is unable to reconcile the book balance with the bank balance. Similar conditions were noted in the prior audit.

LEWIS COUNTY, MISSOURI

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
(INCLUDING MANAGEMENT'S PLAN FOR CORRECTIVE ACTION)
YEARS ENDED DECEMBER 31, 2002 AND 2001

Section II – Financial Statement Findings (continued)

Criteria: Section 139.210, RSMo 2000 requires the Collector to file monthly with the County Clerk a detailed statement of the previous month's collections. Reconciliations of monthly statements of collections to bank statements and the cash balance are necessary to ensure that all collections have been distributed, to ensure that sufficient assets exist to cover liabilities, and to identify errors in a timely manner.

Effect: Without monthly reconciliation to bank statements, the statements of collections could contain errors, which would not be detected in a timely manner.

- B. Condition: The County Collector did not file annual settlements with the County Commission on a timely basis. The settlement for the year ended February 28, 2001 was not filed until July 3, 2001 and the settlement for the year ended February 28, 2002 was not filed until April 12, 2002.

Criteria: Section 139.160, RSMo 2000, requires the annual settlement to be filed with the County Commission by the first Monday in March. While filing the annual settlement by the statutory due date is difficult, the County Collector needs to make a greater effort to ensure his annual settlement is filed on a timely basis.

Effect: The County is not in compliance with Section 139.160, RSMo 2000.

Recommendation: We recommend the County Collector:

- A. Perform monthly reconciliations between bank balances, cash balances, and monthly statement of collections. In addition, any remaining balance should be properly identified and disbursed in accordance with state law.
- B. File annual settlements in a timely manner.

Auditee's response:

- A. The Commission will continue to request the County Collector comply with these requirements.
- B. The Commission will continue to request the County Collector comply with these requirements.

LEWIS COUNTY, MISSOURI

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
(INCLUDING MANAGEMENT'S PLAN FOR CORRECTIVE ACTION)
YEARS ENDED DECEMBER 31, 2002 AND 2001

02-4 Prosecuting Attorney

Our review of the Prosecuting Attorney's accounting controls and procedures indicated the following areas of concern.

- A. Condition: Accounting duties are not adequately segregated. The Prosecuting Attorney's bookkeeper is responsible for collecting, recording, depositing and disbursing all monies. Although the Prosecuting Attorney indicated that supervisory reviews of bank reconciliations were performed, there were no initials or other indication on bank statements of such reviews or that recorded receipts were agreed to deposits. Similar conditions were noted in the prior audit.

Criteria: To ensure proper recording of all transactions, the duties of handling, recording, distributing, and reconciling cash should be segregated. If the duties cannot be adequately segregated, at a minimum, an independent person, such as the Prosecuting Attorney, should review the initial bank reconciliations and agree recorded receipts and deposits.

Effect: Failure to adequately segregate duties or provide a supervisory review increases the risk that errors or irregularities will not be detected in a timely manner.

- B. Condition: Monthly open items listings are not prepared. Consequently, open items were not reconciled to the cash balance. In addition, an unidentified balance has remained in the bank account since May 1999 and has not been identified. Similar conditions were noted in the prior audit.

Criteria: Preparation of monthly open items listings, in conjunction with reconciliations to book and bank balances, is necessary to ensure sufficient assets exist to cover liabilities and allow for timely correction of errors. Unidentified balances should be disposed as provided by state law.

Effect: Maintaining unidentified open items and failure to prepare monthly listings of open items increases the risk that errors or irregularities will not be detected in a timely manner.

Recommendation: We recommend the Prosecuting Attorney:

- A. Adequately segregate accounting duties to the extent possible or ensure periodic supervisory reviews are performed and documented.

LEWIS COUNTY, MISSOURI

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
(INCLUDING MANAGEMENT'S PLAN FOR CORRECTIVE ACTION)
YEARS ENDED DECEMBER 31, 2002 AND 2001

- B. Prepare a listing of open items on a monthly basis and reconcile the listing to bank and book balances. Dispose of unidentified monies in accordance with state law.

Auditee's response: The Commission will discuss these items with the Prosecuting Attorney in an attempt to correct these conditions.

02-5 Failure to Reconcile Bank Account

Condition: The E-911 Fund did not have bank reconciliations to support reported cash balances. As a result, it was necessary to adjust the reported ending cash balance by reducing that balance by \$2,554 to agree with the bank balances.

Criteria: Good internal control procedures would require that bank balances be reconciled to accounting records in a timely manner so that errors can be detected and corrected.

Effect: Failure to reconcile bank balances could result in errors or misstatement not being detected in a timely manner.

Recommendation: We recommend bank balances be reconciled to the accounting records monthly.

Auditee's response: Bank balances are now being reconciled.

Section III - Federal Award Findings and Questioned Costs

This section includes no audit findings that Section .510(a) of OMB Circular A-133 requires to be reported for an audit of federal awards.

Follow-Up on Prior Audit Findings

Follow-Up on Prior Audit Findings for an
Audit of Financial Statements Performed in Accordance
With *Government Auditing Standards*

LEWIS COUNTY, MISSOURI

FOLLOW-UP ON PRIOR AUDIT FINDINGS FOR AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS*

In accordance with *Government Auditing Standards*, this section reports the auditors' follow-up on action taken by Lewis County, Missouri, on findings that *Government Auditing Standards* requires to be reported for an audit of financial statements in the audit report issued by the State Auditor's office for the two years ended December 31, 2000.

1. Budgetary Practice

Formal budgets were not prepared for various County funds for the two years ended December 31, 2000.

The County Commission failed to budget the Clark County Water Supply District #1 – Ramsey Jones Fund, a Community Development Block Grant passed through to a subrecipient. In addition, the County Commission approved and budgeted the Local Law Enforcement Block Grant Fund in 1999, as grant monies were expected but not received. However the County failed to budget the Local Law Enforcement Block Grant Fund in 2000 and grant monies were received during the year.

A new 911 sales tax became effective in 2000 and the E-911 Fund was established. However, the E-911 Board failed to budget the fund in 2000.

Chapter 50, RSMo 2000, requires the preparation of annual budgets for all funds to present a complete financial plan for the ensuing year. By preparing or obtaining budgets for all County funds and activities, the County Commission and the E-911 Board are able to more effectively evaluate all County financial resources. In addition, Section 50.622, RSMo 2000, provides that Counties may amend the annual budget during any year in which the County receives additional funds, which could not be estimated when the budget was adopted and that the County shall follow the same procedures required for adoption of the annual budget to amend its budget.

Recommendation: The County Commission and the E-911 Board ensure financial information for all County funds is included in the annual budgets. If necessary, extenuating circumstances should be fully documented and the budgets properly amended and filed with the State Auditor's Office.

Status: Similar conditions existed in the year ended December 31, 2001. See finding 02-1. The recommendation was implemented in the year ended December 31, 2002.

LEWIS COUNTY, MISSOURI

FOLLOW-UP ON PRIOR AUDIT FINDINGS FOR AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS* (CONTINUED)

In accordance with *Government Auditing Standards*, this section reports the auditors' follow-up on action taken by Lewis County, Missouri, on findings in the Management Advisory Report (MAR) of the audit report issued by the State Auditor's office for the two years ended December 31, 2000.

The prior recommendations, which have not been implemented, but are considered significant are repeated in the current findings that *Government Auditing Standards* requires to be reported for an audit of financial statements. Although the remaining unimplemented recommendations are not repeated, the County should consider implementing those recommendations.

1. Budgetary Practices and Published Financial Statements

- A. For the year ended December 31, 2000, actual expenditures exceeded budgeted amounts by \$6,221 for the Special Road and Bridge Fund to other funds and transfers were not budgeted. Actual expenditures also exceeded budgeted expenditures by \$657 for the Associate Judge Interest Fund for the year ended December 31, 2000.
- B. The annual published financial statements of the County did not include the financial activity of some County funds as required.
- C. Budget documents prepared by the County Clerk and approved by the County Commission do not properly reflect the anticipated financial position of several County funds. The County Clerk and County Commission annually budget to spend all available resources, resulting in estimated ending cash balances of zero.

Recommendation:

The County Commission:

- A. Not authorize disbursements in excess of budgeted amounts. If necessary, extenuating circumstances should be fully documented and budgets properly amended and filed with the State Auditor's office.
- B. The County Clerk and the E-911 Board ensure the financial information for all County funds is properly reported in the annual published financial statements.
- C. Base estimated expenditures on historical experience and known additional programs, and present a reasonable estimate of the County's financial position.

LEWIS COUNTY, MISSOURI

FOLLOW-UP ON PRIOR AUDIT FINDINGS FOR AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS* (CONTINUED)

1. Budgetary Practices and Published Financial Statements, continued

Status:

- A. Partially implemented. Actual expenditures exceed budgeted amounts only for the 9-1-1 Fund for fiscal year 2001 and no variances were noted for fiscal year 2002. See finding 02-1.
- B. Implemented.
- C. Not implemented. See finding 02-2.

2. Officials Salaries

Section 50.333.13, RSMo, enacted in 1997, allowed salary commissions meeting in 1997 to provide mid-term salary increases for Associate County Commissioners elected in 1996. In 1999, Lewis County's Associate County Commissioners' salaries were each increased approximately \$5,440 yearly based on the fact that Associate County Commissioners' terms had been increased from two years to four years. On May 5, 2001, the Missouri Supreme Court handed down an opinion in a case that challenged the validity of that statute. Based on the Supreme Court decision, the raises given to each Associate County Commissioner, totaling approximately \$10,880 for the two years ended December 31, 2000, should be repaid.

Recommendation:

The County Commission review the impact of this opinion and develop a plan for obtaining repayment of the salary overpaid.

Status:

Not implemented. The County Commission did review the opinion but decided that no retroactive salary adjustments would be made.

3. County Collector's Accounting Control Procedures

- A. The County Collector did not perform monthly reconciliations between the reconciled cash balance and the monthly statement of collections and other monies, which were undistributed. Also, an unidentified balance of approximately \$1,100 remained in the Collector's account as of September 30, 2000.

LEWIS COUNTY, MISSOURI

FOLLOW-UP ON PRIOR AUDIT FINDINGS FOR AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS* (CONTINUED)

3. County Collector's Accounting Control Procedures, continued

- B. The County Collector did not file annual settlements with the County Commission on a timely basis.

Recommendation:

- A. Perform monthly reconciliations between bank balances, cash balances, and monthly statement of collections. In addition, any remaining balance should properly be identified and disbursed in accordance with state law.
- B. File annual statement in a timely manner.

Status:

- A. Partially implemented. Monthly reconciliations are still not performed. See finding 02-3. The unidentified balance was identified.
- B. Not implemented. See finding 02-3.

4. Prosecuting Attorney's Controls and Procedures

- A. Accounting duties were not adequately segregated.
- B. Monthly open items listings were not prepared. Consequently, open items were not reconciled to the cash balance.

Status:

- A. Partially implemented. Since duties cannot be adequately segregated, reliance must be placed on supervisory duties. Although supervisory reviews are reported to be performed by the Prosecuting Attorney, such reviews are not documented.
- B. Not implemented. See finding 02-4.

LEWIS COUNTY, MISSOURI

FOLLOW-UP ON PRIOR AUDIT FINDINGS FOR AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS* (CONTINUED)

5. Sheriff's Accounting Controls and Procedures

- A. Accounting duties are not adequately separated.
- B. Receipts are not always deposited on a timely basis.

Recommendation:

- A. Adequately segregate accounting duties to the extent possible or ensure periodic supervisory reviews are performed and documented.
- B. Issue one set of sequentially official prenumbered receipt slips for all monies received or reconcile monies recorded on the two sets of receipts currently issued. In addition, deposit all receipts intact daily or when accumulated receipts exceed \$100.

Status:

- A. Implemented.
- B. Implemented.

6. Public Administrator's Accounting Controls and Procedures

- A. Monthly bank reconciliations are not performed.
- B. Amounts due for services and products received by wards were not always paid timely.

Status:

- A. Implemented.
- B. Implemented.

LEWIS COUNTY, MISSOURI

FOLLOW-UP ON PRIOR AUDIT FINDINGS FOR AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS* (CONTINUED)

7. Health Center

- A. Receipting duties are not adequately segregated.
- B. Monies received are not deposited intact.
- C. Budget documents prepared by the Health Center do not properly reflect the anticipated financial position.

Status:

- A. Implemented.
- B. Implemented.
- C. Implemented.

Summary Schedule of Prior Audit Findings
in Accordance With OMB Circular A-133

LEWIS COUNTY, MISSOURI
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
IN ACCORDANCE WITH OMB CIRCULAR A-133

Section .315 of OMB Circular A-133 requires the auditee to prepare a Summary Schedule of Prior Audit Findings to report the status of all findings that are relative to federal awards and included in the prior audit report's Schedule of Findings and Questioned Costs. The summary schedule also must include findings reported in the prior audit's Summary Schedule of Prior Audit Findings, except those listed as corrected, no longer valid, or not warranting further action.

Section .500(e) of OMB Circular A-133 requires the auditor to follow up on these prior audit findings; to perform procedures to assess the reasonableness of the Summary Schedule of Prior Audit Findings; and to report, as a current year finding, when the auditor concludes that the schedule materially misrepresents the status of any prior findings.

The prior audit report included no findings relative to federal awards.